## Script

Video title: Moode exams (exam)

Screenplay authors:

Julia Lee, Robynne Winkler

Length: approx. 1 1/2 min.

Target group: Students

Time	Contents	Script text for your podcast	Comments/ picture idea
Ca.1 Min.	Moodle exams (exam)	Moodle exams is a Moodle instance for online exams of the departments. The target group are the students of the departments.  So remember the short name of the Moodle instance: "exam" (with a lowercase initial letter). Perhaps this mnemonic will help you: The "exam" at the beginning of the name is the English term for "exams".  The direct link is: exam.fh-potsdam.de  If you enter this in your browser, you will be taken directly to Moodle exams. The "exam" and the dot before "fh-potsdam.de" will tell you which Moodle instance you are on.  Please note that if you enter "www" and a dot before the exam, the link will not work. Remember this especially when taking an online exam. Because the time is running there.  Oh yes, and here is another important note. The use of the Moodle instance exam for online exams by lecturers of the departments is optional. It is therefore possible that you will take online exams on both ecampus and exam during your studies.	Image: Focus on exam, other areas blurred
10 Sek.	Privacy policy and terms of use	When you log in to each Moodle instance for the first time, you must confirm a separate privacy policy and the terms of use.	Image/ Action: Confirm privacy policy and terms of use